



KIAMA BOWLING & RECREATION CLUB LTD

BY-LAWS

Board Approved April 2016

Page 1 of 9

BY- LAW No. 1

CLASSIFICATION OF MEN PLAYERS FOR “CLUB ONLY” EVENTS

MEN PLAYERS ARE CLASSIFIED THUS:

1. **MAJOR:** A player who has won either
 - a) Minor Singles.
 - b) Major Singles or Pairs.
 - c) District Championship or better.at this Club or any other Club.

2. **MINOR:** A player who has not won any of the above.
at this Club or any other Club.

A winner of the Minor Pairs, whilst still eligible to play in the Minor Singles Championship, is no longer eligible to play in the Minor Pairs Championship

A minor player winning any of the titles listed in (1) above, in any bowling year, will retain minor classification until the completion of that bowling year.

The bowling year is the “Calendar Year”.

BY- LAW No. 2

HANDICAPS FOR PLAYERS IN “CLUB ONLY” EVENTS

Club selectors will handicap all players.

The selectors, however, may revise handicaps at any time.

When nominations are open for a handicap event the handicaps at that time will apply for that event.

Handicaps will range from zero to fifteen, where the better the player – the lower the handicap shall apply.

Handicaps will have no bearing on major or minor classification.

BY- LAW No. 3

ELECTION OF THE BOARD OF DIRECTORS

- 1 Article 1 of the Constitution governs the interpretation of By-Law 3.
2. This By-Law supplements Articles 40 (e).
3. A Returning Officer must be appointed by the Board, at least four (4) weeks before the Annual General Meeting, and the appointee should be a person currently not holding, nor standing for, a Club Office.
4. The ballot will be open on the Saturday from 12:00 noon to 6:00pm, Tuesday from 9:00am to 10:00am, Wednesday from 12:00pm to 4:30pm and Thursday from 12:00pm to 4:30 pm, prior to the Annual General Meeting.

EQUAL VOTING – ELECTION OF THE BOARD OF DIRECTORS

In the case of equal votes for any position on the Board of Directors a secret ballot will be taken at the Annual General Meeting to determine the director to be elected. The Returning Officer will conduct the voting for the Ballot.

BALLOT PAPERS – ELECTION OF THE BOARD OF DIRECTORS

All ballot papers are to be secured by the Secretary Manager for one (1) calendar month, from the date of announcement of the ballot at the Annual General Meeting.

BY- LAW No. 4

LOCAL BOWLING ARRANGEMENTS

ATTIRE

MEN'S MUFTI DRESS FOR SOCIAL BOWLS and PRACTICE

Shirt	Must be neat, clean and tidy with sleeves.
Trousers	Tailored, Tracksuit pants are permitted.
Shorts	Tailored dress or modern shorts. Boxers or board shorts, are not permitted
Socks	Socks, to be worn with shorts at all times.

Shoes Regulation bowls shoes or other enclosed flat sole footwear.

From time to time when social groups wish to attend and participate in social bowls activities, the Secretary Manager may provide for use of a green for that purpose and dispense with restrictions in the by-laws as required.

WOMEN'S SOCIAL BOWLS

Attire will be as laid down by the Kiama Women's Bowling Club.

CHAMPIONSHIP ATTIRE

Regulation attire as set down by the **RNSWBA** and **NSWWBA** is to be worn for all championships.

PRACTICE:

1. Permitted on days when greens are available.
 2. Players must always follow directions on the greens notice board (greens available, rolling on pegs etc.)
 3. Jacks and mats must be returned to their storage areas.
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CHAMPIONSHIPS:

1. During the bowling year, a member who has elected to play their pennants or state championship events at another club is ineligible to enter domestic championships except in the case of mixed events where husband and wife who are members of this club desire to play.
2. Men's and mixed rounds in all events must be completed on or before dates set down by the Match committee. Games may be played by mutual agreement on regular bowls days. All games permitted shall be started by 9:30am or 1:00pm. Variations may be permitted with the sanction of the Bowls Secretary. Trial ends should be completed to allow the games to start at the times specified.
Games not already decided, will be deemed to be listed for play at the normal starting time for afternoon bowls, at the final date for completion of the round.
3. Rounds not completed through inclement weather or player dispensation allowance, will be set down for the following weekend or as determined by the Match Committee.
4. Ladies Championships will be played as determined by the Women's Bowls Organiser.
5. Play or forfeit, shall apply to all matches.

6. Forfeits will be awarded to teams or individuals, whose opponents do not meet the playing deadlines imposed.
7. Club games should not be scheduled on public holiday weekends but may be played by mutual agreement on such weekends if rinks are available

DISPENSATION:

1. Players, including Juniors, participating in State Championship, Zone or State selection sides, will be given dispensation in all Club Championship events.
2. In the normal course, priority shall be given to completion of events in the following order: Singles, Pairs, Triples, Fours, Minor Singles, Minor Pairs, Major/Minor Handicap Pairs, Mixed Pairs, Mixed Triples and Mixed Fours. The Match committee may however, vary this sequence in the interest of the Club or in the progressing of the Championship programme.
3. Entry Fees for Championships will be decided by the Board but no green fees will be payable for the duration of the Championship.
4. Singles Championships – Volunteers will be necessary for the first game and **loser must mark next round if required to do so**. It will be the players' responsibility to organise their own marker.
5. Ladies Singles Championships – The Bowls Organiser will provide the Markers.

BY- LAW No. 5

GREENS DIRECTOR

1. The Greens Director will be appointed from within the elected members of the Board, at the first meeting of the Board following the Annual General Meeting.
2. The Greens Director will be the liaison officer between the Board of Directors and the Greenkeeper.
3. The Greens Director will submit a report to the monthly Board Meeting relating to greens work and requirements, including forecast of annual maintenance dates and costs for approval.

BY- LAW No. 6

BOWLS SECRETARY

A Bowls Secretary shall be appointed annually by the Board of Directors at their first meeting & will be a member of the Match Committee.

DUTIES

1. To co-ordinate, the bowling activities of the Club, for all bowling groups within the Club including but not limited to organising all men's bowls.
2. To adhere to the programme as set down by the Match Committee & inform them when any deviation from the set programme is deemed necessary.
3. To ensure that all competitions are played in accordance with the Laws of the Sport of Bowls and Conditions of Play as specified by the **RNSWBA & NSWBA** or any other conditions as specified by the Match Committee.
4. To organise & run such bowling events as requested by each bowling group within the club. He may delegate such duties to the Bowls Organiser of each group to assist in the successful operation of such events bearing in mind the programme set down by the Match Committee.
5. To submit a report to the Secretary/Manager of the months activities prior to each monthly Board meeting.

The Bowls Secretary position may be supplanted by a

BOWLS CO-ORDINATOR/ADMINISTRATOR

This person may be employed by the Board of Directors, to carry out the duties as listed for the Bowls Secretary, plus whatever other conditions of employment as set out by the Board of Directors.

BY- LAW No.7

SELECTION COMMITTEE – MENS' BOWLS

A committee of three (3) to be known as the Selection Committee, shall be elected annually at the same time as the Board of Directors is elected.

Only members classified as full Bowling Members and Life Members are permitted to vote for this committee.

Each candidate shall be nominated and seconded, in the usual manner as all candidates seeking election, except the candidate only need be a full bowling member who is financial as at 31st July that year. The nominator and seconder must be full bowling members who are financial as of 31st of July that year.

The nomination form shall be in the hands of the Returning Officer no later than the date set down for the close of nomination for the Board of Directors.

In the event that insufficient nominations are received, the vacant position/s shall be filled from the floor, at the A.G.M. by male bowling members, who are entitled to vote. The vote shall be by secret ballot.

The elected committee shall, appoint a Chairman and notify the Secretary Manager of such appointment.

Duties:

1. To handicap all players and post handicaps on Notice Board.
2. To select players/teams/sides when required.

BY- LAW No.8

MATCH COMMITTEE - MENS' BOWLS

A committee of three (3) to be known as the Match Committee will comprise the appointed Bowls Secretary and two others to be elected annually in the same manner as the Selection Committee.

The elected committee shall appoint a chairman and notify the Secretary Manager of such appointment.

Duties:

Prepare a programme of events for the ensuing year & present this programme to the Board of Directors for their October meeting for approval or otherwise.

Organise & control all games, tournaments & Championships & determine the Conditions of Play for each event. Some of these duties can be passed onto the Bowls Secretary.

Adjudicate on any problem or disputes associated with the running of any event.

Have control of "Mixed" social and championship events.

Assist the Bowls Secretary/Organiser in the running of any event.

The Chairman may appoint a sub-committee to assist in organising a particular event.

BY- LAW No.9

DELEGATES – MEN’S BOWLS.

The Board of Directors shall appoint, two (2) Bowling Members to be Delegates to the Zone 16 Management Committee Meetings.

Duties

To raise any issues as required by the Board of Directors.

To vote on behalf of the Club.

To vote in accordance with the Board of Directors decisions on any contentious issue.

To furnish a report on all meetings to the board of Directors.

BY- LAW No.10

POSITIONS BECOMING VACANT

During the current year, if any of the positions of Bowls Secretary, Selector or Match Committee becomes vacant or where the incumbent(s) in the opinion of the Board fail in their duty to the position, then the Board may appoint a suitable person to temporally fill that position until the next Annual election.